

Role: Creative Assistant

We are seeking keen, caring and enthusiastic people with creative skills who are happy to share them through our series of online events. You don't have to be an artist to assist with other entertaining activities such as debates, quizzes or virtual tours. This is an opportunity to support The No.1 Befriending Agency to keep our service users connected and improve their wellbeing with our varied and interactive online events.

Our online events are designed to bring people together, share stories, enjoy entertainment and have fun. They are arranged occur multiple times a week for an hour, depending on the activity and they are carried out in a friendly and relaxed manner with plenty of space for conversation and building new friendships.

The specific tasks for the role are:

- Sharing ideas
- Creating and generating/organising materials if needed
- Planning and facilitating online events

Personal Specification:

- Excellent communication and interpersonal skills
- Great organisational and time management skills
- Creative
- Patient
- Caring

Benefits:

- An opportunity to share the insight you have built from your experience
- An opportunity to volunteer on a flexible basis, including from home
- You will be provided with relevant information, training and regular support sessions so you can get the most out of volunteering with us
- Out of pocket and authorised expenses reimbursed
- An opportunity to gain experience in facilitating and delivering workshops as well as working with groups.