

Role: Social Media Assistant

Do you have a passion for social media? Do you enjoy writing blogs? Would you like to gain experience in a communications role? Then this social media assistant role is for you!

This opportunity will allow you to develop your skills whilst working with The No.1 Befriending Agency team to reduce loneliness and isolation.

The specific tasks for the role are:

- Manage and keep up to date our social media platforms (Instagram, Facebook, Twitter etc.) alongside the communications team
- Help maintain and contribute to our social media schedule
- Post regular updates on our platforms about events, ongoing projects and fundraising campaigns
- Write blogs posts about our projects and campaigns
- Help us reach a wider audience

Personal Specification:

- Passion for social media and/or writing
- Excellent verbal and written communication skills
- Strong organisational skills
- Ability to drive your innovative ideas forward
- Ability to work independently and as part of a team

Benefits:

- An opportunity to share the insight you have built from your experience
- An opportunity to volunteer on a flexible basis, including from home
- You will be provided with relevant information, training and regular support sessions so you can get the most out of volunteering with us
- Out of pocket and authorised expenses reimbursed